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| **Impact analysis CHANGE REQUEST FORM** | | |
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| **Change Description** | | |
| **Project Name:** **Travel Advisor** | **Change Name: PM Change** | **Number: 1** |
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| **Requested By: Quality manager** | **Contact:** **mr.bagie@gmail.com** | **Date:07/05/2022** |
| **Description of Change:**  **Change project manager before development phase** | | |
| **Reason for Change: NA** | | |
| **Priority [Circle One]: 1. High 2. Medium 3. Low** | | |
| **Impact on Deliverables:**  **The scope of the project will be reduced and the time will be effected because the change of project process** | | |
| **Impact of Not Responding to Change (and Reason Why): NA** | | |
| **Date Needed:07/05/2022** | **Approval of Request:07/05/2022** | **Date:13/05/2022** |

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| **Change Impact** |
| **Tasks/Scope Affected: Reducing the scope** |
| **Cost Evaluation: Na** |
| **Risk Evaluation: High** |
| **Quality Evaluation: tasks are organized using a tool which were introduced by the new project manager** |
| **Additional Resources: trello was used** |
| **Duration: Duration will be enough for delivery and will reduce about 1 week from the total project hours.** |
| **Additional Effort: change in SRS, Wireframe, Sequence diagram.** |
| **Impact on Deadline: The Deadline done on time.** |
| **Alternative and Recommendations: Na** |
| **Comments: are found in impact analysis change request log** |

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| **Sign Offs** | |
| **[Circle One]: 1. Accepted 2. Deferred 3. Rejected 4. More Info Requested** | |
| **Comments: are found in impact analysis change request log** | |
| **Project Manager Signature: Osama Sayed** | **Date:07/05/2022** |
| **Decision Maker Signature: QA manger** | **Date:07/05/2022** |